



2022 Meramec Community Fair – June 23rd, 24th, and 25th 2022

Commercial Booth Contract

Booth Price and Amenities

Non-profit information only booth – FREE

Non-profit organization selling items – \$100.00

Non-profit organization selling food – \$300.00

Commercial Vendor Booth - \$150.00 00

Commercial Food Vendor Booth – \$400.00 / Commercial Food Truck/Trailer \$600

Sullivan Area Chamber of Commerce members receive a \$25 discount on booth fees.

This is an outside event. Vendor fee includes 2 *vendors pass armbands. Additional *vendors pass armbands available upon request and approval. Daily or season passes may be purchased. 1 trash receptacle will be provided. Vendor parking pass included. Vendors must park in the vendor parking. (*Vendor pass armbands allow admittance to the fairgrounds, but not to rides.)

Booth Size and Location

All booth sizes are 11 ft. by 11 ft. and are assigned on a first come, first served basis according to the date the application is received. Returning vendors will be given first choice of maintaining their booth space from the previous year. Limited number of 11X22 Spaces available to accommodate food trucks or trailers. Price for those spaces are \$600.00 + \$25.00 fee for Health Dept. Inspection

Sale of Items and Restrictions

All food sold at the food booths must be a novelty food item not being sold at another food booth. No drinks, **including bottled water** will be allowed to be sold unless pre-approved by the Chairperson due to our exclusive contract with Pepsi. You may contact Mike See with the Pepsi of New Haven directly at (636) 221-1054, for pricing and availability. They deliver to the fairgrounds for your convenience. **You must include a copy of insurance with the application you sell food.**

The sale of knives, stun guns (or any gun that shoots a projectile or may be construed as a weapon), nun chucks laser lights, snap pop, stink bombs, whips, drug paraphernalia (including any hats, shirts, or jewelry promoting drug use), chemical sprays (ex: pepper spray), or potentially dangerous items are prohibited on the fairground.

Exhibits which are deemed dangerous, offensive, lewd, or in poor taste may be closed at the discretion of the Fair Board and the Sullivan Police Department.

Exhibitors warrant that all merchandise offered for sale is properly licensed and complies with all trademark laws. Violation of this rule will cause forfeiture of all privileges, deposits, contracts, and the right of participation by the violator.

Money raffles, games of chance with money payoffs or awards (including vehicles), cash lotteries, or any other gambling activities prohibited by State Law will be prohibited on or about the fairgrounds.

Electric Service

There will be a \$25 additional charge **per booth** for 110 volt, 5 amp single-phase electrical service. If more is needed, please indicate a special needs request on the registration form. All electrical needs must be given to the Chairperson before June 1st to be accommodated. The City of Sullivan Electric Department has final authority on all electrical needs.

Vendor Set-Up

Commercial Food Vendors must be set-up before noon on Thursday June 24, 2021 unless other arrangements have been made with the Chairperson.

All other vendors can set-up between noon and 3pm on Thursday June 24, 2021. Vendors may not set up before noon.

****The Franklin County Department of Health will inspect all commercial food booths before opening. (They will be here Wednesday. and again on Thursday at noon.) There is an additional \$25 licensing fee to be paid to the Health Department. Please include this form and separate check for \$25 payable to Franklin Co. Health Dept. (This fee is not included in Vendor Fees) ****

All booths must be staffed and in operation during the following fair hours: Thursday 5pm – 11pm, Friday 5pm – midnight, and Saturday 11am – 11pm.

Booths must be vacated by 5pm on Sunday.

Vendors must provide all necessary equipment for their booth. This includes but not limited to: tables, chairs, extension cords, canopies, etc. **All canopies must be secured to the ground in a safe manner. Meramec Community Fair is not responsible for loss or stolen items or any damage due to weather for this is an outside event.**

Tables must be skirted to the ground and items must be stored within the confines of the vendor's space.

All outside cookers or deep fryers must have a nonflammable product under them.

Vendors must display a sign clearly stating the name of the business or organization.

No barkers or forceful distribution of materials allowed. Noise levels must not interfere with other exhibitors.

Restocking of booths must be made prior to the main gate opening each day of the fair.

Security

Security services will be provided during fair hours and overnight. The Meramec Community Fair nor the City of Sullivan shall be held responsible for any theft or damage to any booth at any time.

Insurance

Vendors who plan to have any type of rides or those that include animals, must provide a certificate of insurance with the City of Sullivan and the Meramec Community Fair named as additionally insured. If you plan to sell food, you must include a copy of liability insurance with application.

Liability

In no case will the Directors, Officers, and/or sponsoring agents of the Meramec Community Fair or the City of Sullivan be held responsible for any loss, damage, injury, death, theft, or any other case of any character to any property while the same is on the fairgrounds.

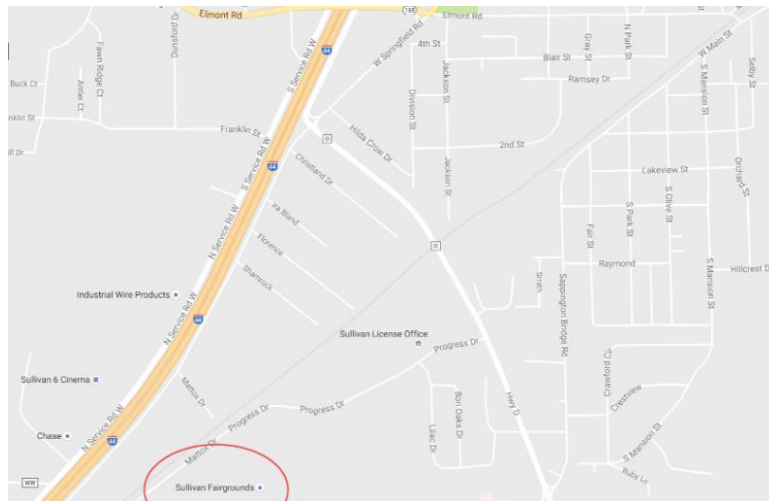
The Directors, Officers, and the sponsoring agents of the Meramec Community Fair and the City of Sullivan hereby assume no responsibility for any property upon said fairgrounds and it will be at the exhibitor's sole risk.

The Board of Directors of the Meramec Community Fair reserve the right to interpret the above rules and regulations and determine all pertinent matters thereto: also the rights to amend and/or add to such rules as may be deemed necessary. Violation of any of these rules will cause forfeiture of all privileges, deposits, contracts, and the right of participation by the violators.

Location and Onsite Contact Information

The Meramec Community Fair is located at the Sullivan Fairgrounds at 999 Mattox Dr., Sullivan, MO 63080. During the fair, feel free to contact Valli Ertl @ 573-205-4853 by phone or text at for any onsite needs.

From I44, take exit 225 for MO-185N. Head south toward Historic U.S. 66 W/S Service Rd E. Turn right/west on Historic U.S. 66 W/S Service Rd E. Turn left/south on State Highway D, Turn Right/west on Progress Dr. This will take you to the entrance to the fairgrounds on your left.



Completed registration form, copy of liability insurance and
Completed health dept. form (if required) along with payment can be mailed to:

Meramec Community Fair
Attn: Valli Ertl, Co-Chairperson
2 W. Springfield Rd
Sullivan, Missouri 63080

To pay with a credit card, you can return signed contract

And registration form to:

merameccommunityfair@gmail.com

You will receive an invoice with a link to pay online.

For questions or more information, please contact:

Valli Ertl– Chairperson: 573-205-4853

merameccommunityfair@gmail.com

Fair Office - 573-860-2861

After receipt of application, you will receive an email of confirmation or regret sent to your email that you provided.

****Cancellations- No refunds will be given if canceled after April 1, 2022. ****

If you are selected you will receive a vendor packet that will include a fair book, a map of the grounds, vendor parking pass, another set of rules for your convenience, your 2 vendor armbands and any additional fair passes if purchased. You may pick this packet up at the Sullivan Area Chamber of Commerce during their regular business hours the week of the fair.

Sullivan Area Chamber of Commerce

2 W. Springfield Rd

Sullivan, Missouri 63080

Monday – Friday 8:30 am – 4:00 pm

Check List

- Signed Application
- Payment (Check or Invoice)
- Copy of Liability Insurance (if applicable)
- Signed Health Dept. form and \$25 fee (if applicable)



Booth #

Pd Ck #/Paypal

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Commercial Booth Application

Company or Organization Name: _____

Contact Person: _____

Mailing Address: _____

Phone: _____

Email: _____

Website: _____

Facebook Page: _____

- Type of Booth:
- Non-Profit – Information Only - FREE
 - Non-Profit – Selling Items - \$100 (Chamber Member - \$75)
 - Non-Profit – Selling Food Items - \$300 (Chamber Member - \$275)
 - Commercial Vendor – \$150 (Chamber Member - \$125)
 - Commercial Vendor – \$150 (Chamber Member - \$125)
 - Commercial Food - \$400 for 11X11 (Chamber Member - \$375)
 - Commercial Food - \$600 for 11X22 (Food Trucks/Trailers) (Chamber Member \$575)

Electricity Needed: Yes No \$25 additional charge

**All electrical needs must be given to the Chairperson before June 1st to be accommodated.*

Additional vendor armbands? Yes No Amount: _____ (Vendor armbands will not get access to rides)

Number of fair passes needed: _____ (\$30 each)

Description of Products:

**If a food booth, include a menu.*

Exhibitor's Signature: _____

Date: _____

By signing this contract, the vendor agrees to the rules and terms set forth by the Meramec Community Fair.